

Community Organizer Internship

Duties and Responsibilities:

The mission of NECIC is to improve the quality of life and economic landscape of the North End community of Mansfield. Our vision is that by 2028 the North End will be the leading engine of economic vitality, arts, and positive youth and civic engagement. The North End is a low-income neighborhood that consists of census tracts 6, 7, and 16. We are looking for a **current college student** to be a Community Organizing intern. Responsibilities will include, but are not limited to, the following:

- Co-facilitate resident engagement programs like the Neighbor-Up Night, Teen Program, Faith-Based Breakfast, Elder Program, and others;
- Increase resident engagement in the abovementioned programs;
- Help promote our Small Grants program;
- Liaise between residents, associations, and institutions to solve resident concerns;
- Conduct asset-mapping and capacity inventories for existing and future projects;
- Help convene community partners such as schools, faith-based entities, non-profits, and other partners to carry out the organization's mission;
- Help with the facilitation and operation of the *My Brother's Keeper* and *The Open Table* programs;
- Assist with identifying and recruiting volunteers for community gardens, teaching gardens, mentoring program, beautification, etc.;
- Identify resident leaders and support resident leadership on an ongoing basis;
- Conduct outreach at community fairs, events, and activities (with prior approval);
- Help process data and make reports of work done by our Community Organizers.

Qualifications:

Qualified applicants will be pursuing a post-secondary degree in education, community development, human services, social work, or related areas. Applicant should have an interest in and be passionate about asset-based community development, economic development, talking to residents (on the phone and in person), working with diverse populations, community organizing, and related topics. Applicant should also have strong communication skills.

Compensation: \$9.40/hour for 37.5 hours/week. Hours fluctuate, usually 8am-4:30pm (with a 30-min paid lunch) but there will occasionally be evening and weekend events to cover as well.

Send resume and 1-page cover letter to:

Beth Reitler, Director of Operations
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